

**PALM SPRINGS CEMETERY DISTRICT**

**MINUTES**

**BOARD OF TRUSTEE SPECIAL MEETING**

**DATE:** July 3, 2013

**TIME:** 9:30 A.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 9:30 A.M.

2. **ROLL CALL** Present: Jan Pye, Chairperson  
Jane Alcumbrac, Member  
John Lea, Secretary

Also Present: Kathleen Jurasky, District Manager

Motion was made by Trustee Pye, seconded by Trustee Lea to excused both Trustees Pepper and Stettler who had stated the they would be out of town and unable to attend the special meeting. Motion carried, vote 3-0.

Not Present: Lenny Pepper, Vice Chairperson  
George Stettler, Treasurer

3. **PUBLIC COMMENTS** - None

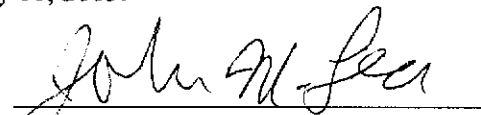
4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Lea, seconded by Trustee Alcumbrac to approve the Agenda as presented. Motion carried, vote 3-0.

5. **ADMINISTRATIVE CALENDAR** a. **New Administration Building Furnishings and Budget Review – Sub-Committee Report** Trustee Alcumbrac reported that the furnishings and budget were reviewed by the sub-committee and that the committee recommends approval. She also stated that they took a tour of the new administration building and ~~was~~ <sup>were</sup> pleased that the building construction was nearly complete.

b. **Review for Discussion and Approval New Administration Building Furnishings Proposal – Desert Business Interiors** District Manager Jurasky gave a detailed explanation of the proposed furnishings for each room. She stated that after the initial deposit was paid there would be a 4-6 week lead time for delivery. Following a discussion motion was made by Trustee Lea, seconded by Trustee Alcumbrac to accept the sub-committee recommendation, and approve the proposal from Desert Business Interiors for an amount not to exceed \$55,000.00. Motion carried, roll call 3-0.

7. **ADJOURNMENT** Meeting was adjourned by Trustee Pye, Chairperson at 9:39 A.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, July 11, 2013.

**DATE:** 9-12-13

  
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John M. Lea, Secretary

**July 3, 2013  
Special Meeting Minutes**